

Global Expertise, Local Knowledge



“PKF is around
the corner and
around the world”

About Us





About Us

PKF firms in Kenya, Uganda, Tanzania and Rwanda are member firms of the PKF International family of legally independent firms. The member firms in Eastern Africa comprise over 30 partners and directors and over 650 professional staff.

Since 1964, we have served a wide client profile across diverse industries and sectors in Africa. The firm prides itself in being an equal opportunity, multicultural firm with the majority of its partners born and raised in East Africa. As a result, we have a unique understanding of the local markets that enables us to offer holistic, innovative and relevant business solutions, taking into account the distinct market forces and constraints that come into play within the region.

Our Vision

To be a leading regional firm, with a recognised global presence providing total quality and personalised service through relationships and empowered manpower.

PKF International

PKF International is a global family of legally independent firms bound together by a shared commitment to quality, integrity and the creation of clarity in a complex regulatory environment.

Our family consists of over 400 offices, operating in 150 countries across 5 regions. Our membership means that we can, through collaboration with other member firms, offer sound advice on a range of international issues.

Our Services

- Audit, Assurance & Advisory
- IT Risk Advisory & Analytics
- Tax Compliance & Tax Consulting
- Corporate Finance
- Management Consulting
- Human Resource Management Consulting
- Business Process Outsourcing
- Corporate Recovery & Restructuring
- Forensic Investigations
- Government & Public Sector Advisory
- Company Secretarial

Audit, Assurance & Advisory

Whatever your vision, your accounting and control systems need to be tailored to suit it...

It is all about helping you to ensure that your creative ideas make sense financially



Audit, Assurance & Advisory

Our audit, assurance and advisory services relating to financial reporting and risk management give your businesses the comfort they need to focus on growth and achievement of business objectives.

When you are a decision maker, you need to be sure you are acting on reliable information. You need to be aware of your business risks and know that they are managed effectively. You need faith in your underlying systems and controls, and the certainty that you are compliant with legal and regulatory requirements. Moreover, you need to be able to provide your shareholders, investors and customers with the same confidence.

PKF can give you the assurance you need.

What we offer

- Statutory audit
- Non-statutory audits including agreed upon procedures
- Compilation of financial statements
- Training and implementation of International Financial Reporting Standards (IFRS)
- Accounting opinions and advice
- Internal controls assurance
- Due diligence and capacity assessments
- Expenditure audits
- Acting as reporting accountants

Accreditations



Contact us

Kenya
Ritesh Mirchandani
rmirchandani@ke.pkfea.com

Uganda
Charles Oguttu
coguttu@ug.pkfea.com

Tanzania
Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda
Erick Njuguna
enjuguna@rw.pkfea.com

IT Risk Advisory & Analytics

We help you identify, analyse and mitigate enterprise and information systems risks and generate meaningful insights and information from your data



IT Risk Advisory & Analytics

Businesses are increasingly dependent on information systems and ERPs for operations and financial reporting and are reliant on system managed internal controls for effective and efficient operations. Not only does this create opportunities for businesses to better understand and make optimal use of data, but also creates threats and vulnerabilities around data management, information systems utilization and security. Our IT risk advisory and analytics team can help you manage both.

IT Risk Advisory Services

Our IT risk advisory services provide you with the comfort and confidence that your information systems and solutions are sound, free from error and are secure. We understand, evaluate and benchmark your organisation's overall risks including IT governance risks and your overall internal control environment. We also provide meaningful insights into how identified risks and vulnerabilities can be managed and mitigated.

We also provide enterprise risk management and internal controls optimisation advisory services based globally accepted best practices and methodologies.

Data Analytics

Using globally recognised solutions, we develop customised analytics routines (which comprise data quality, data interrogation and data visualisation routines) and run these on your organisations databases to generate often very insightful results which can be used not only for assurance but also in strategic business management.

Contact us

Kenya

Salim Alibhai

salibhai@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

Tax Compliance & Tax Consulting

Whatever transaction you enter into, you can be sure there are associated tax risks and opportunities to consider



Tax Compliance & Tax Consulting

Tax advisory is about helping you attain tax compliance and ensuring that no opportunity is missed out. Our services are designed to help you grasp the complexities involved as well as keep you informed of any responsibilities and liabilities that you may need to consider from indirect taxes to direct taxes as far as the changes in legislations are concerned.

What we offer

- Tax diagnostic reviews & health checks
- Tax advisory services
- Structuring of new businesses, mergers and acquisitions
- Value Added Tax (VAT) refund audits
- Liaising with the revenue authorities on taxation matters
- Lobbying for change in tax legislation
- Employee compensation structuring
- Training on tax matters
- Transfer pricing policy review and formulation
- Cross-border tax advisory
- Tax due diligence
- Computation of current and deferred tax liabilities & advise on payments due
- Preparation and filing of tax returns
- Process objections as appropriate to assessments from the revenue authorities
- Prepare appeal documents and represent clients at appeal hearings
- Apply for waivers in case of imposition of penalties

Contact us

Kenya

Michael Mburugu
mmburugu@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

Corporate Finance

By considering the strategic needs of your business, we can advise you on commercial considerations and fundraising options



Corporate Finance

Turning your business dreams into a successful reality usually calls for additional finance.

Acquisitions, floatation's, business development and expansion may all demand extra funds and require specialist advice.

What we offer

- Securing finance from the most appropriate sources (including private equity firms)
- Feasibility studies and financial forecasts
- Business plan development
- Due diligence reviews
- Business valuations
- Transaction advisory
- Business reviews
- Project management
- On-going advice and support with:
 - IPO's
 - Mergers and acquisitions
 - Post-acquisition support
 - Sale of businesses or companies
 - Management buy-outs or buy-ins

Contact us

Kenya
David Kabeberi
dkabeberi@ke.pkfea.com

Uganda
Charles Oguttu
coguttu@ug.pkfea.com

Tanzania
Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda
Erick Njuguna
enjuguna@rw.pkfea.com

Management Consulting

Our focus is on helping you boost your business performance by developing strategies to achieve sustainable competitive advantage



Management Consulting

Management consulting is about helping you improve the performance of your organisation. A good consultant helps you to fine tune your organisation to measure success, improve efficiency, maximise performance and minimise risk. An effective service lets you know where you are, decide where you want to go and work out how to get there.

What we offer

- Developing and implementing strategic plans
- Developing risk-measurement strategies, risk management plans and crisis handling
- Helping with the formulation and articulation of the vision
- Building performance indicators for monitoring the organisation's performance
- Conducting organisational health assessment
- Reviewing and re-engineering business processes for efficiency, control and effectiveness
- Conducting training in organisation and management development
- Support in preparing and submitting bids and proposals
- Monitoring and evaluation
- Designing and reviewing organisation and management structures, staffing and competencies

Contact us

Kenya

David Kabeberi
dkabeberi@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

Human Resource Management Consulting

Optimising talent management
for the success of your
business



Human Resource Management Consulting

Our human resource services are focused on helping clients boost their performance by developing strategies to achieve a sustainable competitive advantage.

What we offer

- Human resource auditing services
- Organisation review and job evaluation
- Strategic planning, formulation and review
- Executive selection and recruitment
- Compensation and benefits structure survey and review
- Training and capacity building
- Monitoring and evaluation
- Developing human capital strategic plans
- Defining human resource policies and procedures
- Remuneration and performance based reward and benefit structures
- Salary surveys and development of remuneration administrative policies

Contact us

Kenya

David Kabeberi
dkabeberi@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

Business Process Outsourcing

We look after your routine compliance matters so that you can focus on your business



Business Process Outsourcing

Businesses are facing continuous and rapidly changing environment due to increasing globalisation, new technologies, new competitors and increasing costs. It has therefore become increasingly important for firms to concentrate on their core functions to enhance efficiency and growth. To this end companies look to outsource their non-core activities to professional firms.

What we offer

- Bookkeeping and financial reporting including preparation of annual financial statements
- Management accounting and reporting service including reviews
- Payroll management and processing including e-pay slips, payroll payments and returns
- Confidential senior personnel payroll processing
- Processing and assistance in registration of statutory requirements for companies and individuals such as:
 - Income tax and VAT
 - Social security and national health
- Monthly tax compliance services including VAT, PAYE and withholding tax returns
- Treasury services
- Property service charge accounting including billing of tenants and supplier payments
- Project accounting services
- Short term placement of accounting and administration staff
- Invoicing
- Procurement processing
- Fixed assets management
- Stock/inventory management
- Human resource management

Contact us

Kenya
Nishith Shah
nishithshah@ke.pkfea.com

Uganda
Charles Oguttu
coguttu@ug.pkfea.com

Tanzania
Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda
Erick Njuguna
enjuguna@rw.pkfea.com

Corporate Recovery & Restructuring

We identify the problems, stem the decline and stabilise the business



Corporate Recovery & Restructuring

Financial misfortune can strike any business or individual, with potentially serious and far-reaching consequences. However, an experienced adviser can help the business through this stressful time, minimize the impact and help it on the road to recovery, while securing the best achievable outcome for creditors and other stakeholders.

What we offer

Restructuring

Our highly focused approach is tailored to the situation facing the client be it an imminent cash crisis or more long term causes of underperformance. This role involves deploying a range of skills and services:

- Cash management
- Refinancing
- Exit strategies
- Turnaround planning and implementation

Work out

We can help lenders to better understand their current and future risks associated with providing debt and the critical business issues facing their customers. We facilitate discussions between groups of lenders, their customers and other key stakeholders during complex restructuring situations. We are able to provide:

- Diagnostic reviews and liquidity analysis
- Assessment of restructuring proposals
- Debt structuring advice
- Insolvency and other fall back options

Recovery

We advise stakeholders on the most appropriate option for helping them to maximise their recoveries which may entail taking formal appointments as, *inter alia*, administrators/receivers or liquidators.

Contact us

Kenya

Peter Kahi

pkahi@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

Government & Public Sector Advisory

We simplify public sector transformation by providing best-value tailored solutions that resonate with the needs of governments and citizenry





Government & Public Sector Advisory

Economic challenges, urbanisation, globalisation, global warming, climate change and security among other critical issues are some of the key challenges facing governments and public sector.

We help governments improve performance, meet policy and service delivery goals efficiently, and be accountable and responsive. We work with those responsible for setting and implementing government-wide policy: devolved governments, central governments, line ministries, government implementing agencies and parastatals.

What we offer

- Public financial management
- Public expenditure and financial accountability
- Public procurement advisory
- Policy research and analysis
- Public private partnerships
- Institutional assessments and capacity building
- Governance, policy advice and strategic planning
- Fiduciary risk management
- Governance transformation/performance
- Governance training programmes
- Privatisation
- Project audits and monitoring
- Financial management agency

We work with global PKF firms to offer solutions based on best international practices derived from assignments carried out in other parts of the world where PKF has successfully helped governments implement their reform agenda.

Contact us

Kenya

David Kabeberi
dkabeberi@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

Forensic Investigations

We have the tools to investigate fraud and other irregularities in your organisation



Forensic Investigations

Our forensic services help clients find and assess the relevant facts concerning alleged or suspected fraud, misconduct, or other improprieties such as violations of laws, regulations, contracts or organisational policies.

Our professionals work alongside clients to handle information from its creation to its preservation, collection, analysis, and presentation in discovery. We also apply data analytics to assist with detecting fraud and misconduct.

What we offer

- Fraud and misconduct investigations
- Financial reporting & securities investigations
- Dispute advisory services
- Expert witness
- Integrity audit
- Forensic technology
- Data analytics
- Fraud risk management
- Forensic in the audit
- Audit risk analysis
- Asset recovery/tracing
- Intellectual property investigations
- Anti-money laundering
- Corporate intelligence
- Regulatory and compliance services
- Ethics and integrity
- Integrity due diligence
- Fraud hotlines
- Contract governance
 - Channel distribution reviews
 - Supplier reviews
- Claim assessment

Contact us

Kenya
Peter Kahi
pkahi@ke.pkfea.com

Uganda
Charles Oguttu
coguttu@ug.pkfea.com

Tanzania
Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda
Erick Njuguna
enjuguna@rw.pkfea.com

Risk Management Advisory

We help you in identifying risks that your organisation faces and developing mitigating controls



Risk Management Advisory

We believe that risk management is about ensuring that uncertainty does not deflect the endeavor from the business goals.

Our risk management advisory services entail evaluation and identification of your appetite in relation to risks that your organisation may be exposed to and developing and implementing risk management practices.

What we offer

- IT risk assessments
- Risk register generation
- Policy and procedures evaluation
- Internal audit
 - Outsourcing services
 - Co-sourcing services
 - Quality assessment services
- Internal control reviews and benchmarking

Contact us

Kenya

David Kabeberi
dkabeberi@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

Company Secretarial

Ensuring compliance with statutory and regulatory requirements through efficient administration of company matters





Company Secretarial

The role of the Company Secretary is becoming pivotal due to the changing legislation, increased compliance requirements and governance issues.

Our Company Secretarial liaison will assist you to meet your annual statutory obligations and recognise improvement opportunities in your corporate governance procedures.

What we offer

- Setting up all types of business entities
- Advising clients on statutory & compliance matters
- Reviewing development in corporate governance
- Facilitating proper induction of directors
- Conducting governance audits
- Conducting independent board evaluations
- Developing board governance and procedures manuals such as board charters
- Monitoring and laying down procedures to ensure compliance with relevant regulatory and legal requirements
- Drafting and vetting of various agreements and other legal documents
- Liaising with consultants/legal counsel for cases and arbitration proceedings
- Publication of public notices on behalf of clients
- Compliances reporting under various laws
- Registration of intellectual properties
- Ensuring safe custody and proper use of all statutory records of the company
- Reviewing legal structures of the company and recommending improvements
- Advising clients on alternative legal/governance structures when an organisation is no longer fit for its original purpose

Contact us

Kenya
Dennis Aroka
daroka@ke.esr-ea.com

Uganda
Doreen Esaete
desaete@ug.esr-ea.com

Tanzania
Mustansir Gulamhussein
mgulamhussein@tz.pkfea.com

Rwanda
Erick Njuguna
enjuguna@rw.pkfea.com



Our offices

KENYA

Nairobi

Kalamu House, Grevillea Grove
Off Brookside Drive
P. O. Box 14077 - 00800
Nairobi
Tel: (+254 20) 4270000
Cell: (+254) 732 144000

E-mail: pkfnbi@ke.pkfea.com

Mombasa

1st Floor, Pereira Building
Prumukh Swami Maharaj Road
P. O. Box 90553 - 80100
Mombasa
Tel: (+254 41) 2226422/3
(+254 41) 2315846/97
Cell: (+254) 724 563668

E-mail: pkfmsa@ke.pkfea.com

Malindi

Malindi Complex
Lamu Road
P. O. Box 5572 - 80200
Malindi
Tel: (+254 42) 2120701
(+254 42) 2130862
Cell: (+254) 722 209620

E-mail: pkfmlid@ke.pkfea.com

Kisumu

Jubilee House, 3rd Floor
Angawa Avenue and
Oginga Odinga Street Junction
P. O. Box 187 - 40100
Kisumu
Tel: (+254 57) 2505787
Cell: (+254) 726 793 355
(+254) 736 221 122

E-mail: pkfksm@ke.pkfea.com

Nakuru

Fourth floor, Office Block
Westside Mall
P. O. Box 1236 - 20100
Nakuru
Tel: (+254 51) 2212195
(+254 51) 2211906

Email: pkfnku@ke.pkfea.com

UGANDA

Kampala

Kalamu House
Plot 1B
Kira Road
P. O. Box 24544
Kampala
Tel: (+256 312) 305800

E-mail: pkfkam@ug.pkfea.com

TANZANIA

Dar es Salaam

1st Floor, Tower B
Girl Guides Building, Plot No. 1088
Kibasila Street, Upanga
P. O. Box 7323
Dar es Salaam
Tel: (+255 22) 2152501/3/4
Cell: (+255) 784 520097

E-mail: info@tz.pkfea.com

Arusha

3rd Floor,
Ngorongoro Tourist Centre
(NTC)
P. O. Box 7323
Dar es Salaam
Tel: (+255) 272 970 630/1
Cell: (+255) 784 520097

E-mail: info@tz.pkfea.com

RWANDA

Kigali

KG 5 Avenue 44, Kacyiru
P. O. Box 341
Kigali
Tel: (+250) 255 104514
Cell: (+250) 788 454746
(+250) 788 386565
(+250) 738 386565

E-mail: pkfkgj@rw.pkfea.com