PKF Consulting (K) Limited - Candidate information form

Please type in your details in the spaces provided. (Delete the helper text [in red] as you edit this form).

Strictly adhere to the instructions in [in red];

* Avoid Acronyms
* Use full legal names of Companies
* Do not use PDF format

|  |  |
| --- | --- |
| **Full name as appears in your National Identification Document** | * (First name, Middle name, Last name) – full name as appears in your National Identification Document
 |
| **Nationality** | * (e.g. Kenyan)
 |
| **Date of Birth** | * (dd/mm/yyyy) e.g. (19 March 1900)
 |
| **Gender** | * (e.g. Female)
 |
| **Email address**  | * (e.g.jondoe25@gmail.com)
 |
| **Telephone number** | * 07XX XXX XXX
 |
| **Education (start from the highest)** | * (Degree Level) in (Discipline) (Specification under Discipline if any) from (Institution) – year of graduation)
* (e.g. Master of Science in Astronomy from University of Arcanum University (2003).
* \* Please ensure that you include ALL of your academic qualifications
 |
| **Professional Qualification** | * (e.g. Certificate in Tax Administration)
 |
| **Membership**  | * Member of a professional body
 |
| **Certificate of good standing** | * (e.g. I have attached certificate of good standing for the institute of ICPAK)
 |
|  **Current / last employer** | * (Position Title) at (Company/Organisation legal name) from (start date in months and years) to (end date in months and years) – Duration of service in months and years.
* (e.g. Clerk at Elysian Corp Limited from February 2021 to date)
 |
| **Duration in current role/ Last role** | * (In years and months) e.g. (2 years, 1 months)
 |
| **Employment history (Starting with the most recent)** | * (Position Held) at (Company/Organisation legal name) from (start date in months and years) to (end date in months and years) – Duration of service in months and years.
* (e.g. Legal Manager at Elysian Corp Limited from February 2021 to date. (2 years, 1 month))
* e.g., Clerk at Elysian Corp Limited from October 2015 to January 2021 (5 years, 5 months).
* \* Please ensure that you include ALL of your work experience.
 |
| **Total years of Relevant experience** | * (Write the summation of your total years and months of experience
 |
| **Total years of experience in a Managerial role** | * (Write the summation of your total years in Managerial role and months of experience
 |
| **Current / most recent basic salary per month in KES** | * KES XXX
 |
| **Current benefits** | * (e.g.) Medical
 |
| **Expected gross remuneration per month in KES** | * KES XXX
 |
| **Expected benefits** | * (e.g.) Leave allowance
 |
| **Notice period** | * (In weeks or months as applicable) – if none, please state “Available Immediately”.
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Please confirm that you have forwarded your detailed Curriculum Vitae, Identification Card, certificates and other relevant documents quoting **KRA/PKF016/2025** to executiverecruitment@ke.pkfea.com.

|  |  |
| --- | --- |
| **I confirm that I have forwarded my Curriculum Vitae, copy of Identification Card, certificates and other relevant documents quoting KRA/PKF016/2025** **as the subject toexecutiverecruitment@ke.pkfea.com.** | *
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Please note that your application WILL NOT be considered if you have not forwarded your Curriculum Vitae, Identification Card, certificates, candidate Information Form and relevant documents to the above email address.