



PKF

Be the change
Belong together
Stay human

Creating powerful
opportunities for our
people, clients and
communities for the
last 60 years



About Us

A word cloud graphic centered on a white background with a faint sunburst pattern of thin grey lines radiating from the center. The words are arranged in a roughly circular shape. The most prominent words are "Welcome to our world" in the center, "Integrity" in yellow, "Passion" in purple, and "Community" in orange. Other words include "Stay human", "Be the change", and "Belong together" in various colors and orientations.

community
Passion
Stay human
Be the change
Community
Integrity
Community
Integrity
Passion
Stay human
Be the change
Stay human
Integrity
Welcome to
Belong together
Passion
Community
Belong together
Stay human
Be the change
Community
Stay human
Integrity
Passion
Community
Integrity
Be the change
Integrity
Belong together



About Us

PKF firms in Kenya, Uganda, Tanzania, Rwanda and South Sudan are member firms of the PKF International family of legally independent firms. The member firms in Eastern Africa comprise over 40 partners and directors and over 650 professional staff.

Since 1964, we have served a wide client profile across diverse industries and sectors in Africa. The firm prides itself in being an equal opportunity, multicultural firm with the majority of its partners born and raised in East Africa. As a result, we have a unique understanding of the local markets that enables us to offer holistic, innovative and relevant business solutions, taking into account the distinct market forces and constraints that come into play within the region.

Our Vision

To be a leading regional firm, with a recognised global presence providing total quality and personalised service through relationships and empowered manpower.

PKF International

PKF International is a global family of legally independent firms bound together by a shared commitment to quality, integrity and the creation of clarity in a complex regulatory environment.

Our family consists of over 400 offices, operating in 150 countries across 5 regions. Our membership means that we can, through collaboration with other member firms, offer sound advice on a range of international issues.

Our Services

- Audit, Assurance & Advisory
- IT Risk Advisory & Analytics
- Tax Compliance & Tax Consulting
- Corporate Finance
- Management Consulting
- Human Resource Management Consulting
- Business Process Outsourcing
- Corporate Recovery & Restructuring
- Forensic Investigations
- Government & Public Sector Advisory
- Company Secretarial
- Immigration Services



Audit, Assurance & Advisory

Whatever your vision, your accounting and control systems need to be tailored to suit it...
It is all about helping you to ensure that your financial and operating procedures are reliable



Audit, Assurance & Advisory

Our audit, assurance and advisory services relating to financial reporting and risk management give your businesses the comfort they need to focus on growth and achievement of business objectives.

When you are a decision maker, you need to be sure you are acting on reliable information. You need to be aware of your business risks and know that they are managed effectively. You need faith in your underlying systems and controls, and the certainty that you are compliant with legal and regulatory requirements. Moreover, you need to be able to provide your shareholders, investors and customers with the same confidence.

PKF can give you the assurance you need.

What we offer

- Statutory audit
- Non-statutory audits including agreed upon procedures
- Compilation of financial statements
- Training and implementation of International Financial Reporting Standards (IFRS)
- Accounting opinions and advice
- Internal controls assurance
- Due diligence and capacity assessments
- Expenditure audits

Accreditations



Contact us

Kenya

Ritesh Mirchandani
rmirchandani@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



IT Risk Advisory

We help you identify, analyse and mitigate enterprise and information systems risks and generate meaningful insights and information from your data



IT Risk Advisory

Businesses are increasingly dependent on information systems and ERPs for operations and financial reporting and are reliant on system managed internal controls for effective and efficient operations. Not only does this create opportunities for businesses to better understand and make optimal use of data, but also creates threats and vulnerabilities around data management, information systems utilisation and security. Our IT risk advisory and analytics team can help you manage both.

Our IT risk advisory services provide you with the comfort and confidence that your information systems and solutions are sound, free from error and are secure. We understand, evaluate and benchmark your organisation's overall risks including IT governance risks and your overall internal control environment.

What we offer

- ICT audits
- Data protection advisory
- ICT strategy advisory
- ICT security advisory
- Systems implementation assurance
- Data analysis

Contact us

Kenya

Salim Alibhai

salibhai@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry

achaudhry@ke.pkfea.com



Tax Compliance & Tax Advisory

Whatever transaction you enter into,
you can be sure there are associated
tax risks and opportunities to consider



Tax Compliance & Tax Advisory

Tax compliance and advisory services are aimed at helping you attain tax compliance and ensuring that no opportunity for tax optimisation is missed out. Our services are designed to help you grasp the complexities involved as well as keep you informed of any responsibilities and liabilities that you may need to consider from indirect taxes to direct taxes as far as the changes in tax legislations are concerned.

What we offer

- Tax diagnostic reviews & tax health checks
- Tax advisory services
- Structuring of new businesses, mergers and acquisitions
- Value Added Tax (VAT) reviews and VAT refund audits
- Liaising with the revenue authorities on taxation matters
- Lobbying for changes in tax legislation
- Employee compensation structuring
- Training on tax matters
- Transfer pricing policy review and formulation
- Cross-border tax advisory
- Tax due diligence
- Computation of current and deferred tax liabilities & advice on payments due
- Preparation and filing of tax returns
- Processing objections as appropriate to assessments from the revenue authorities
- Preparing appeal documents and representing clients at appeal hearings
- Customs review and advisory
- Review of capital allowances

Contact us

Kenya

Michael Mburugu
mmburugu@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



Corporate Finance

By considering the strategic needs of your business, we can advise you on commercial considerations and fundraising options



Corporate Finance

Turning your business dreams into a successful reality usually calls for additional finance.

Acquisitions, floatations, business development and expansion may all demand extra funds and require specialist advice.

What we offer

- Securing finance from the most appropriate sources (including private equity firms)
- Feasibility studies and financial forecasts
- Business plan development
- Due diligence reviews
- Business valuations
- Transaction advisory
- Business reviews
- Project management
- On-going advice and support with:
 - IPOs
 - Mergers and acquisitions
 - Post-acquisition support
 - Sale of businesses or companies
 - Management buy-outs or buy-ins

Contact us

Kenya

Gurmit Santokh
gsantokh@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



Human Resource Management Consulting

Optimising talent management
for the success of your business



Human Resource Management Consulting

Our human resource services are focused on helping clients boost their performance by developing strategies to achieve a sustainable competitive advantage.

What we offer

- Organisation transformation
- Strategic planning
- Executive selection and recruitment
- Total rewards structuring
- Human capital development
- Monitoring and evaluation
- Human resource systems and policies
- Change management
- Remuneration and performance based reward and benefit structures
- Job evaluation
- Organisational culture
- Performance Management
- Business process re-engineering

Contact us

Kenya

Gurmit Santokh
gsantokh@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



Business Process Outsourcing

We look after your routine compliance matters so that you can focus on your business



Business Process Outsourcing

Businesses are facing continuous and rapidly changing environment due to increasing globalisation, new technologies, new competitors and increasing costs. It has therefore become increasingly important for firms to concentrate on their core functions to enhance efficiency and growth. To this end companies look to outsource their non-core activities to professional firms.

What we offer

- Bookkeeping and financial reporting including preparation of annual financial statements
- Management accounting and reporting service including reviews
- Payroll management and processing including e-pay slips, payroll payments and returns
- Confidential senior personnel payroll processing
- Processing and assistance in registration of statutory requirements for companies and individuals such as:
 - Income tax and VAT
 - Social security and national health
- Monthly tax compliance services including VAT, PAYE and withholding tax returns
- Treasury services
- Property service charge accounting including billing of tenants and supplier payments
- Project accounting services
- Short term placement of accounting and administration staff
- Invoicing
- Procurement processing
- Fixed assets management
- Stock/inventory management
- Human resource management

Contact us

Kenya

Nishith Shah
nishithshah@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com



Corporate Recovery & Restructuring

We identify the problems, stem the decline and stabilise the business



Corporate Recovery & Restructuring

Financial misfortune can strike any business or individual, with potentially serious and far-reaching consequences. However, an experienced adviser can help the business through this stressful time, minimize the impact and help it on the road to recovery, while securing the best achievable outcome for creditors and other stakeholders.

What we offer

Restructuring

Our highly focused approach is tailored to the situation facing the client be it an imminent cash crisis or more long term causes of underperformance. This role involves deploying a range of skills and services:

- Cash management
- Refinancing
- Exit strategies
- Turnaround planning and implementation

Work out

We can help lenders to better understand their current and future risks associated with providing debt and the critical business issues facing their customers. We facilitate discussions between groups of lenders, their customers and other key stakeholders during complex restructuring situations. We are able to provide:

- Diagnostic reviews and liquidity analysis
- Assessment of restructuring proposals
- Debt structuring advice
- Insolvency and other fall back options

Recovery

We advise stakeholders on the most appropriate option for helping them to maximise their recoveries which may entail taking formal appointments as, inter alia, administrators/receivers or liquidators.

Contact us

Kenya

Peter Kahi

pkahi@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry

achaudhry@ke.pkfea.com



Government & Public Sector Advisory

We simplify public sector transformation by providing best-value tailored solutions that resonate with the needs of governments and citizenry



Government & Public Sector Advisory

Economic challenges, urbanisation, globalisation, global warming, climate change and security among other critical issues are some of the key challenges facing governments and public sector.

We help governments improve performance, meet policy and service delivery goals efficiently, and be accountable and responsive. We work with those responsible for setting and implementing government-wide policy: devolved governments, central governments, line ministries, government implementing agencies and parastatals.

What we offer

- Public financial management
- Public expenditure and financial accountability
- Public procurement advisory
- Policy research and analysis
- Public private partnerships
- Institutional assessments and capacity building
- Governance, policy advice and strategic planning
- Fiduciary risk management
- Governance transformation/performance
- Governance training programmes
- Privatisation
- Project audits and monitoring
- Financial management agency

We work with global PKF firms to offer solutions based on best international practices derived from assignments carried out in other parts of the world where PKF has successfully helped governments implement their reform agenda.

Contact us

Kenya

Gurmit Santokh

gsantokh@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry

achaudhry@ke.pkfea.com



Fraud and Forensic Investigations

We have the tools to investigate fraud and other irregularities in your organisation

We help you instil the values of business and integrity through combating corruption, financial crimes and fraud as well as meet the particular needs of your organisation



Fraud and Forensic Investigations

Forensic audit is designed to prevent, detect and investigate fraud and misconduct in organisations that suspect fraudulent transactions. Organisations that effectively monitor and quickly respond to potentially damaging situations are better placed to deal with them quickly and successfully, while reducing the adverse strategic, financial, reputational or operational risks and impacts.

Our forensic services help clients find and assess the relevant facts concerning alleged or suspected fraud, misconduct, or other improprieties such as violations of laws, regulations, contracts or organisational policies.

Our professionals work alongside clients to handle information from its creation to its preservation, collection, analysis and presentation in discovery. We also apply data analytics to assist with detecting fraud and misconduct.

We instil business integrity through combating corruption, financial crimes and fraud as well as meeting the particular needs of our clients. Our forensic department aims to detect, investigate and prevent fraud crimes in the business world. Apart from capturing miscounducts, we also strive to clear innocent people from suspicion.

What we offer

- Fraud and misconduct investigations
- Financial reporting & securities investigations
- Dispute advisory services
- Expert witness
- Integrity audit
- Forensic technology
- Data analytics
- Fraud risk management
- Forensic in the audit
- Audit risk analysis
- Asset recovery/tracing
- Intellectual property investigations
- Anti-money laundering
- Corporate intelligence
- Regulatory and compliance services
- Ethics and integrity
- Integrity due diligence
- Fraud hot lines
- Contract governance
- Channel distribution reviews
- Supplier reviews
- Claim assessment
- Financial reporting and securities investigations
- Transaction and shareholder disputes' investigations

Non-financial audit work in this category

- Intellectual property investigations
- Corporate intelligence
- Contract governance
- Commercial disputes
- Transaction and shareholder disputes and investigations
- Forensic technology solutions
- Expert witness
- Fraud hot lines
- Ethics and integrity
- Regulatory and compliance services

Contact us

Kenya

Gurmit Santokh
gsantokh@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



Risk Management Advisory

We help you in identifying risks that your organisation faces and developing mitigation controls

At PKF Consulting (K) Ltd, we help our clients to identify, understand, assess and manage risks, both upside and downside. We support organisations in developing progressive governance and compliance platforms, controlling compliance structures, assessing and monitoring continuous governance and compliance practices and assist them in forming a culture of doing the right thing.



Risk Management Advisory

We believe that risk management is about ensuring that uncertainty does not deflect the endeavor from the business goals.

Our risk management advisory services entail evaluation and identification of your appetite in relation to risks that your organisation may be exposed to and developing and implementing risk management practices.

What we offer

- IT risk assessments
- Risk register generation
- Policy and procedures evaluation
- Internal audit
 - Outsourcing services
 - Co-sourcing services
 - Quality assessment services
- Internal control reviews and benchmarking
- Agreed upon procedures reviews
- Internal audit capacity building and training
- Compliance monitoring and reporting
- Risk management
- Integrated risk management frameworks
- Specialised risk assessment
- Contract compliance services
- Governance diagnostic services
- Financial risk management services
- Risk based strategies
- Environmental Social, and Governance reviews

Contact us

Kenya

Gurmit Santokh
gsantokh@ke.pkfea.com

Uganda

Charles Oguttu
coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna
enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry
achaudhry@ke.pkfea.com



External Audit Not-for-Profit Organisations

We help you meet the donor reporting and audit requirements as well as the particular needs of your organisation



External Audit Not-for-Profit Organisations

Project Audits

Project audit is designed to provide a reasonable level of assurance to providers of grants and management engaged in using funds for projects and other value for money considerations. Most organisations are required to prepare at least annual financial statements to record their activities. Often other reporting is also required, for example, on the expenditure relating to individual grants, or to satisfy the needs of a regulator or other interested party.

What we offer

- Audits of time-bound projects such as those of multilateral and bilateral donor-funded programmes
- Public sector donor of government funded projects
- Charities with finite lives
- Ad-hoc audits of components of a project or entity and similar assignments

Non-financial audit work in this category

- Monitoring and evaluation reporting
- Due diligence reporting
- Pre-funding capacity assessments
- Financial assessments and reviews

Contact us

Kenya

Gurmit Santokh

gsantokh@ke.pkfea.com

Uganda

Charles Oguttu

coguttu@ug.pkfea.com

Tanzania

Mustansir Gulamhussein

mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

South Sudan

Asif Chaudhry

achaudhry@ke.pkfea.com



Company Secretarial

Ensuring compliance with statutory and regulatory requirements through efficient administration of company matters



Company Secretarial

The role of the Company Secretary is becoming pivotal due to the changing legislation, increased compliance requirements and governance issues.

Our Company Secretarial team will assist you to meet your annual statutory obligations and recognise improvement opportunities in your corporate governance procedures.

What we offer

- Setting up all types of business entities
- Advising clients on statutory & compliance matters
- Facilitating proper induction of directors
- Conducting governance audits
- Conducting independent board evaluations
- Developing board governance and procedures manuals including board charters
- Compliances reporting under the companies legislation
- Registration of intellectual properties and trade marks
- Ensuring safe custody and proper use of all statutory records of the company
- Immigration services related to processing of work permits

Contact us

Kenya

Dennis Aroka

daroka@ke.esr-ea.com

Uganda

Doreen Esaete

desaete@ug.esr-ea.com

Tanzania

Mustansir Gulamhussein

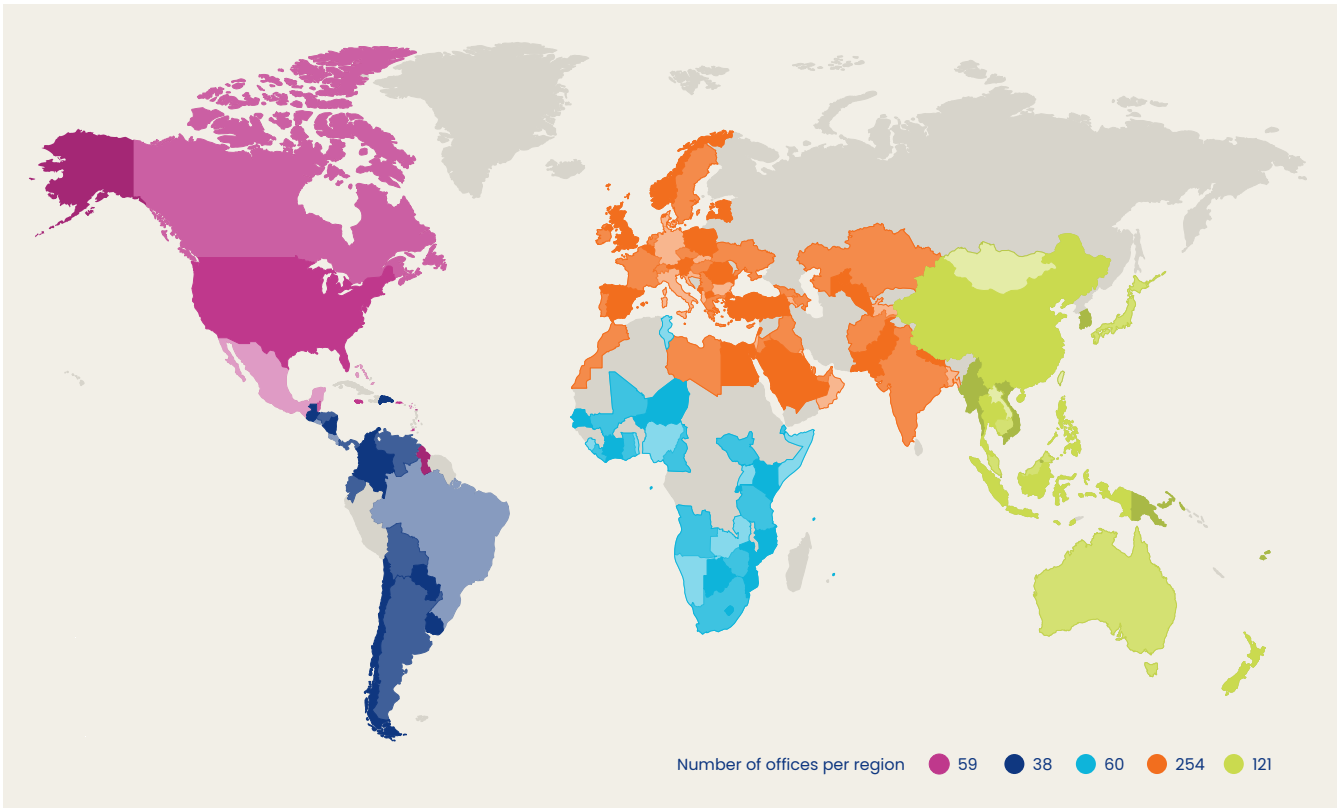
mgulamhussein@pkfea.co.tz

Rwanda

Erick Njuguna

enjuguna@rw.pkfea.com

Unlocking Global Opportunities



Our offices

KENYA

Nairobi

Kalamu House, Grevillea Grove
Westlands
P. O. Box 14077 - 00800
Nairobi, Kenya
Tel: (+254 20) 4270 000
Cell: (+254) 732 144 000

E-mail: pkfnbi@ke.pkfea.com

Mombasa

Pereira Building, 1st Floor
Pramukh Swami, Maharaj Road
P. O. Box 90553 - 80100
Mombasa, Kenya
Tel: (+254 41) 2226 422/3
Cell: (+254) 724 563 668
(+254) 733 563 668

E-mail: pkfmsa@ke.pkfea.com

Malindi

Malindi Complex Building, 1st Floor
Lamu Road
P. O. Box 5572 - 80200
Malindi, Kenya
Cell: (+254) 722 209 620

E-mail: pkfmlid@ke.pkfea.com

Nakuru

Westside Mall, Fourth floor
Junction of Kenyatta Avenue &
West Road
P. O. Box 1236 - 20100
Nakuru, Kenya
Tel: (+254 51) 2211 906
Cell: (+254) 796 015 656

Email: pkfnku@ke.pkfea.com

UGANDA

Kampala

Kalamu House
Plot 1B
Kira Road
P. O. Box 24544
Kampala, Uganda
Tel: (+256 312) 305 800

E-mail: pkfkam@ug.pkfea.com

TANZANIA

Dar es Salaam

Girl Guides Building, 1st Floor, Tower B
Kibasila Street, Upanga
P. O. Box 7323 - 11102
Dar es Salaam, Tanzania
Tel: (+255 22) 2152 501/3/4
Cell: (+255) 784 520 097

E-mail: info@pkfea.co.tz

RWANDA

Kigali

KG 5 Avenue 44, Kacyiru
P. O. Box 341
Kigali, Rwanda
Cell: (+250) 788 454 746
(+250) 788 386 565

E-mail: pkfkgi@rw.pkfea.com

SOUTH SUDAN

Juba

C/O PKF Kenya LLP
Kalamu House, Grevillea Grove
Westlands, Off Brookside Drive
P.O. Box 14077 - 00800
Nairobi
Tel: (+254 20) 4270 000
Cell: (+254) 732 144 000

E-mail: pkfnbi@ke.pkfea.com

www.pkfea.com